**Training Plan: Online Communication & Collaboration in ESL**

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| Audience: | **Instuctional Faculty & IAs** | Subject: | Adult ESL, instructional technology | Facilitator: | **Karla Frizler, 6/10/15** |

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| Overview & PurposeIn this workshop, participants will learn the benefits and challenges of using online tools to enhance communication and collaboration in the ESL classroom. They will work together to identify student needs and develop activity ideas for immediate use in the classroom. After evaluation and revision, faculty will share their lessons so that all participants have multiple lessons to adapt and use. | Education Standards Addressed21st Century Learning SkillsCCCREL Civics Objective 48 – Digital Literacy & Online Communication |

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| Training Objectives | * Learn about benefits and challenges of using online communication tools in the ESL classroom
* Become familiar with specific online tools available
* Match tools available to student needs
* Determine further training needs of faculty
 | Materials Needed* Computer or laptop for each participant
* Projector
* Website/central server set up for shared lessons
	+ Instructions to upload final docs
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| Information Provided | * Why use online communication tools with ESL students?
* Overview of asynchronous & synchronous tools
* Overview of social media, photo sharing and review sites
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| Comprehension Check | * Solicit feedback from participants regarding tools and strategies they are already using for personal and/or instructional purposes
* Help teachers make connections and apply what they know from personal or indivudual professional use (i.e. within department) to student learning
* Answer questions to clarify
 | Other Resources* iPads or other tablets and smartphones, to test access & proposed activities

Additional Notes* Give deadlines for testing lesson in class, updating lesson, and sharing final version.
* Check in with teachers throughout process.
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| Activity | * After introduction and group discussion, faculty will break into small groups based on their student objectives. They will collaborate to develop a basic lesson or activity plan.
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| Application & Evaluation | * After workshop, faculty will use plan with students, evaluate effectiveness, make changes, and upload final version to to share with other workshop participants.
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| Summary | At the end of this training unit, participants will have developed a lesson, used that lesson with students, improved upon that lesson, and shared it with their colleagues and gained access to multiple lessons to adapt and use with their students. |