

Karla L. Frizler
kfriz@me.com • karlafrizler.com

Education & Credentials

- 10/08 Clear Designated Subjects Adult Education Teaching Credential: Full Time
Authorized Subjects: English, ESL, Elementary and Secondary Basic Skills, Computer
Technology, Social Sciences, Fine Arts.
- 01/96 Master of English (concentration: TESOL)
San Francisco State University, San Francisco, CA
Thesis: The Internet as an Educational Tool in ESOL Writing Instruction
- 12/95 California Basic Education Skills Test (CBEST)
- 05/89 Bachelor of English (emphasis: Media Writing)
Chapman University, Orange, CA
Graduated with Departmental Honors

Faculty Coordination Experience

- 07/16 – present *AEBG ESL Faculty Coordinator/Assistant Professor & EL Civics Coordinator
(F/T, tenure-track)*
Santiago Canyon College, Continuing Education Division, Orange, CA
Develop, update, and align ESL courses and CDCP certificates with state and federal
standards and consortium partners, including digital literacy, college and career
preparation outcomes. Write EL Civics curriculum and coordinate program. Serve as
administrative designee for part-time faculty observations. Plan and facilitate faculty
training. Committee Participation: Common Assessment Implementation District Task
Force, Educational Master Plan, Professional Development, WIOA Technology Plan.
- 07/15 – 05/16 *Adult Education ESL Program Coordinator (80% of F/T load)*
Saddleback College, Mission Viejo CA
Facilitated transition of noncredit Adult ESL to Saddleback College, as part of the
South Orange County Regional Consortium. Served as liaison between Adult Ed ESL
and college ESL programs. Interviewed prospective faculty and led orientation for
new hires. Planned and facilitated ongoing faculty professional development.
Observed P/T faculty for performance reviews. Scheduled classes and sites, and
assigned faculty course loads. Developed Certificates of Competency and oversaw
development of new course proposals. Assisted Dean with resource allocation and
policy and procedure development, to best serve the Adult ESL student population.
- 09/03 – 06/15 *EL Civics Coordinator & ESL Online Coordinator (F/T)*
Torrance Adult School, Torrance, CA
Coordinated EL Civics program, including curriculum development, student needs
assessment, testing, scoring and reporting to CASAS. Designed and developed EL
Civics curricula (Beginning Low → Advanced). Implemented ALOE (Access to
Learning and Online Education) grant program to offer online and hybrid ESL courses.

Teaching Experience

- 08/15 – 5/16 *ESL Instructor (20% of F/T load)*
Saddleback College, Mission Viejo, CA
 Taught intermediate ESL writing for credit and non-credit college students. Responsible for all aspects of teaching and evaluation, including curriculum development.
- 09/03 – 06/15 *EL Civics Lead Teacher, Media Center Instructor and Substitute Online Teacher*
Torrance Adult School, Torrance, CA
 Taught multi-level, noncredit ESL in computer-enhanced lab, and online as needed.
- 01/03 – 07/07 *ESL Instructor/Technology Trainer, School of Continuing Education, ESL Dept. (P/T)*
Santa Ana College, Santa Ana, CA
 Taught multi-level, noncredit adult ESL in Community Learning Center. Focused on civics, community, culture and computer literacy. Developed self-paced ESL/computer lessons and teaching guides.
- 01/01 – 06/01 *Lecturer, MATESOL Program, English Department (P/T)*
San Francisco State University, San Francisco, CA
 Taught first offering of “*Technology for TESOL*” seminar to graduate-level students. Developed all curriculum and supplemental materials. Responsible for all aspects of teaching and evaluation.
- 07/96 – 08/96 *Instructor, College Writing Programs (P/T)*
University of California at Berkeley, Berkeley, CA
 Taught “*Internet and Multimedia*” to EFL students. Developed curriculum and supplemental materials. Responsible for evaluation of student projects.
- Fall 1995 *Instructor, Learning English Through the Internet (P/T)*
American Language Institute, San Francisco State University, San Francisco, CA
 Developed and taught elective course for EFL students in intensive English program. Led students to develop first ALI website.

Training and Instructional Design Experience

- 08/13 – present *Subject Matter & Technology Integration Expert (P/T)*
OTAN, Training of Teachers (ToT) Project
 Lead webinars and presentations on technology and EL Civics for Adult Ed faculty. Create video screen casts on instructional technology for OTAN YouTube channel.
- 09/03 – 06/15 *Adult ESL Technology Coordinator (F/T)*
Torrance Adult School, Torrance, CA
 Mentored faculty on project-based learning and instructional technology. Assisted faculty in development of technology-enhanced lessons. Advised Administrators on strategic planning projects, including agency’s annual technology plan.
- 01/03 – 07/07 *Faculty Trainer & Technology Mentor (P/T)*
Santa Ana College, School of Continuing Education, Santa Ana, CA
 Mentored individual faculty on instructional-technology projects. Designed and facilitated technology training for ESL faculty. Created documentation.
- 06/99 – 09/02 *Instructional Designer/Technology-Training Coordinator (F/T)*
@ONE Project, De Anza College, Cupertino, CA
 Led faculty and staff training in the effective use of instructional technology for the California Community Colleges. Managed faculty subject-matter experts. Spearheaded Trainers’ Network for instructional designers statewide. Assisted Project Director in program development and reporting to CCC Chancellor’s Office.

Training and Instructional Design Experience (cont.)

- 01/99 - 06/99 *Course Developer/Trainer (F/T)*
Aspect Telecommunications, San Jose, CA
 Created online training plan and curriculum for worldwide technical-support staff.
- 11/95 – 01/99 *Instructional Designer/WebCT Administrator (F/T)*
City College of San Francisco, San Francisco, CA
 Mentored faculty instructional-technology projects. Developed and facilitated faculty training. Advised Grant Project Director in development and reporting.

Additional Work Experience

- 07/13 – present *Founder and Owner*
Flour Empower, Santa Ana, CA
 Home-based bakery with long-term goal of transitioning to non-profit social enterprise. Mission is to help kids aging out of foster care system to learn life and workplace skills to support themselves and contribute to their local community.
- 02/09-06/13 *Social Media & Marketing Manager*
Torrance Adult School, Torrance, CA
 Created and managed TAS Facebook, LinkedIn and Twitter pages. Established Marketing Committee to focus on innovative strategies to reach potential students; coordinated logo redesign contest to modernize school's brand.

Presentations

- 2017 *EL Civics: Internet Safety & Digital Literacy, Technology & Distance Learning Symposium, OTAN, North Orange County CCD, Anaheim, CA.*
- 2016 *Faculty Communication & Collaboration Online; EL Civics: Internet Safety & Digital Literacy, Technology & Distance Learning Symposium, OTAN, Fresno Adult School, Fresno, CA.*
- 2015 *ALOE Project Results, EL Civics: Internet Safety & Digital Literacy, Technology & Distance Learning Symposium, San Leandro Adult School, San Leandro, CA.*
- 2015, 2014 *EL Civics: Internet Safety & Digital Literacy, Annual EL Civics Conference, North Orange County Community College District (2015) and Mt. SAC (2014).*
- 2006 *Training Teachers to Use Technology, CATESOL LA/OC Regional Conference.*
- 2002 *Faculty Development in Instructional Technology, 4C/SD (Staff Development) Conference, Lake Arrowhead.*
- 2002 *Collaborative Learning Using Online Tools, TechEd, Long Beach.*
- 2000 *Why Every College Needs an Instructional Designer to Support Faculty Innovation, League for Innovation, Anaheim.*
- 1998 *One Tool, Two Strategies: Rural/Urban Campuses Going Online, Title III National Conference, San Diego.*
- 1996 *Leading Students to Create Web Pages, CATESOL, San Francisco.*
- 1996 *Using the Internet in the ESL Classroom, TESOL, Chicago.*

Honors and Awards

2014-2017	OC Fair Baking Contests (Staff Award – 2017, 1 st Place – 2015, 2 nd Place – 2014)
2012-2013	CASAS <i>Certificate of Appreciation for Excellence in EL Civics Education</i>
2008-2009	Adult Education Teacher of the Year, Torrance Unified School District
2002	California Virtual Campus Award (with @ONE)
2000	Technology Focus Award (with @ONE), CCC Chancellor's Office
1996	Albert H. Marckwardt Travel Grant, TESOL Chicago, 1996

Publications

2001	Frizler (Octavio), K. (2001). So You Want to Teach Online? Updated 2001. Originally published in INTECH, Title III Grant, City College of San Francisco, p. 1, Volume 4, No. 1, Fall 1998.
2000	Frizler (Octavio), K., King, H. & Vigallon, S. (2000). Why Every College Needs an Instructional Designer to Support Faculty Innovation. ERIC_NO: ED452887
1999	Frizler, K. (1999). Designing Successful Internet Assignments. In <i>Syllabus Magazine</i> , pages 52-53, Volume 12, No. 6, Feb 99.
1997	Falsetti, J., Frizler, K., Schweitzer, E. & Younger, G. (1997). Getting Started Using MOOs: MOO and YOO: What to DOO. In T. Boswood (Ed.), <i>New Ways in Using Computers in Language Teaching</i> . Alexandria, VA: TESOL.
1996	Frizler, K. (1996). FUN101: A Global EFL/ESL Writing Course. In M. Warschauer (Ed.), <i>Virtual Connections: Online Activities and Projects for Networking Language Learners</i> . Honolulu, HI: University of Hawaii, Second Language Teaching Center.
1995	Frizler, K. (1995). <i>The Internet as an Educational Tool in ESOL Writing Instruction</i> . Master's Thesis, San Francisco State University [WWW document]. http://www.oocities.com/robofriz@sbcglobal.net/frizume/thesis/

Professional Conferences Organized

2000-2002	@ONE Summer Institute: Technology for Teaching Arranged professional development track each year for instructional designers and technology trainers representing community colleges throughout California.
2002	California Community College Trainer's Network Retreats Responsible for all aspects of planning, coordination and facilitation of 3-day training retreats for instructional designers and technology trainers representing community colleges throughout California.

Community & Volunteer Activities

2010-present	Girl Scout Leader and Troop Cookie Manager , Troop #2363, Santa Ana, CA
2010-2017	Room Parent , Multiage Program, Orangethorpe Elementary School, Fullerton, CA
2006-2011	Blogger , Lil' Buddies/Families of Floral Park neighborhood blog
2007-2009	Vice President , Families of Floral Park (neighborhood organization)
2000-2002	Project Manager , CharityFocus (website development for nonprofits)
1998-2002	Webmaster , Tamalpais Outrigger Canoe Club
1995-1998	Founder and Co-Owner , NETEACH-L email discussion group
1993-1995	Adult ESL Instructor , Programa de Ingles

Professional Activities and Academic Service

2003-present	Member: Association of Community and Continuing Education (ACCE), National Education Association (NEA), California Teachers Association (CTA), CATESOL.
2003-2015	Torrance Adult School: Chair, WASC Curriculum Focus Group; Member, WASC Steering Committee and Teacher Evaluation Committee; Founder & participant, Marketing Committee; Participant, Technology Committee.
2006	Volunteer, Electronic Village, CATESOL 2006, San Francisco, CA
2002	Attended prestigious Asilomar Leadership Skills Seminar, California Community Colleges, at recommendation of college president Martha Kanter.
1999-2002	High-Tech Center Training Unit, De Anza College, Cupertino, CA Attended the following workshops on serving students with disabilities: <ul style="list-style-type: none"> • <i>Web Accessibility and Digital Media</i> • <i>Accessibility of Course Management Software</i> • <i>Overview of Assistive Technologies</i>
2001	@ONE, De Anza College, Cupertino, CA Chair, Hiring Committee
1996-1999	City College of San Francisco, San Francisco, CA Member: Teaching & Learning Technology Roundtable, Technology Committee, Hiring Committees

Professional Licenses and Certificates

2013-present	Cottage Food Operator License/Class A (PR0088413), Orange County Health Care Agency
2013-present	ServSafe Handler Certification (1155608), National Restaurant Association

Professional References

- Diana Batista, Director Adult Education, Sacramento County Office of Education
916-228-2586, dbatista@scoe.net
- Susan Gaer, Professor of ESL, Santa Ana College, School of Continuing Education
714-287-3475, susangaer@gmail.com
- Estella Castillo-Garrison, Dean, Community Ed, Emeritus and K-12 Partnerships, Saddleback College
949-582-4326, egarrison@saddleback.edu
- Stevie Daniels, ESL Department Chair, Saddleback College
949- 582-4498, sdaniels@saddleback.edu
- Portia La Ferla, ESL Resource Teacher, Torrance Adult School
310-533-4689 x. 8419, laferla.portia@tusd.org
- Lori Howard, Program Specialist Coordinator, CASAS
858-292-2900 x.183, lbhoward@casas.org